



Toronto Campus
102A-155 Consumers Rd.
Toronto, ON
M2J 0A3 Canada

TUITION REFUND POLICY

The following is a summary of Cambrian at Hanson's ('Hanson') full Tuition Refund Policy (available in Student Services) and outlines the conditions under which a student enrolled with Hanson in a college program may receive a refund of fees.

SCENARIO	REQUEST		SUPPORTING DOCUMENTATION		AMOUNT OF REFUND
	'Request for Refund Form' Required?	Required to Submit Request Before Day 10?	Documentation Required	Required to Submit Within 30 days after Day 10?	
1. Application A student that submitted a complete application package	✓	✓	N/A	✓	All fees paid for upcoming semester(s), less \$400 (application fee) will be refunded.
2. Visa Refusals A student has been refused a Visa to study in Canada	✓	✓	Copy of IRCC refusal letter	✓	All fees paid for upcoming semester(s), less \$400 (application fee) will be refunded.
3. Transfer to Another Institution	✓	✓	Copy of the offer of admission from the other institution	N/A	All fees paid for upcoming semester(s), less a \$2,000 deposit (as included in tuition payment).
4. Starting Semester Deferrals A new student is unable to start in the semester for which he/she has been admitted (ex. due to Visa processing delays and other circumstances) and requests a transfer of admission and fees paid prior to the first subsequent semester in which the same program is offered (ex. Fall to Winter or Fall to Fall).	✓	✓	Deferral Request Form	N/A	All fees paid for upcoming semester(s) less \$2,000.00 OR Defer all tuition to the subsequent semester and forgo a refund in the subsequent semester (even if request is made before Day 10). <i>Please see Hanson's Deferral Policy for full details.</i>
5. Health Reasons A student is unable to start in the semester for which he/she has been admitted due to health reasons.	✓	✓	Medical documentation	✓	Request will be reviewed on an individual basis.
6. Withdrawal A <u>registered</u> domestic student or overseas student who provides formal notification within ten (10) business days of the beginning of a semester (Student Services Department publishes tuition deadlines each semester) or the period for which the student has paid fees that they will not be attending.	✓	✓	N/A	N/A	Regulated Tuition Fee Programs: All fees paid for upcoming semester(s), less \$2,000. <i>Please note that this refund is in accordance with Cambrian College Requests for Refunds Policy and Process.</i>



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7. Program Suspension Hanson suspends or cancels the program to which a student has applied.	N/A	N/A	Internal Confirmation	N/A	All fees paid for upcoming semester will be refunded in full.
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Issuance of Approved Refunds

- All refunds are issued in the student's name unless otherwise authorized by the student. Students wishing to have their refund issued to someone other than themselves must consent to this and must complete the release section on the 'Request for Withdraw/Refund Form'.
- It is the student's responsibility to ensure that any address on file or on the 'Request for Withdraw/Refund' form is complete and correct.
- Only two refund methods will be authorized: by cheque or by electronic transfer. A wire transfer fee of \$100 will be charged to students. Any additional charges relating to incorrect banking information submitted for electronic transfers will be the responsibility of the student.
- Hanson will make every effort to process requests for refunds within eight (8) to ten (10) weeks of submission. Incomplete request forms, missing documentation, or incorrect information submitted may delay regular processing times.